



Minutes

Monday, March 14, 2011

3:00 p.m.

City Council Chambers

Action

Present: Mayor D. Canfield
Councillor C. Drinkwalter
Councillor R. McMillan
Councillor S. Smith
K. Brown, CAO
R. Perchuk, Manager of Operations
W. Brinkman, Emergency Services Manager
S. McDowall, HR Manager
C. Neil, Recreation Services Manager
J. Findlay, Economic Development Officer
P. Derouard, Budget/Auditor General
H. Kasprick, Deputy Clerk

Regrets: Councillor R. Lunny
Councillor R. McKay
Councillor L. Roussin

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A. Public information Notices

As required under Notice By-law #144 -2007, the public is advised of Council's intention to adopt the following at its March 21, 2011 meeting:-

- An amendment to the Rates & Fares Schedule to Taxi By-law Number 88-2009 to provide for a rate increase effective April 18, 2011.

B. Declaration of Pecuniary Interest & the General Nature Thereof

- 1) On Today's Agenda
- 2) From a Meeting at which a Member was not in Attendance
None Declared.

C. Confirmation of Previous Committee Minutes Motion:

Moved by C. Drinkwalter, Seconded by S. Smith & Carried:-
That the Minutes from the last regular Committee of the Whole Meeting held February 14, 2011, be confirmed as written and filed.

D. Presentations/Deputations

Community University Research Alliance (CURA)

CURA Members Present: Yolanda Fobister, Grand Council Treaty #3

Education Policy Analyst, Teika Newton, Community Research Coordinator, Ian Davidson-Hunt, Natural Resource Institute, John Sinclair, Natural Resource Institute, Barry Baltessen, LOWPOA representative, Melanie Zurba, graduate student, Sheldon Ratuski, graduate student, Mya Wheeler-Wiens, graduate student, Jim Robson, post-doc and Alan Diduck of the University of Winnipeg.

The Program received one million dollars over five years (2009-2014) for social sciences and humanities research council who funded the research partnership between the University of Manitoba Natural Resources Institute, the University of Winnipeg Environmental studies, Grand Council Treaty #3, City of Kenora, Obashkaandagaang First Nation, Ochiichagwe'babigo'ining Ojibway Nation, Wauzhushk Onigum Nation. There are 40 partners in the program and have participated in the forums held. The group is working to keep the community partners involved in the project. The Project purpose is to understand and build capacity for cross-cultural collaboration and social learning for sustainability. Four objectives include: (1) What triggers and shapes cross-cultural collaboration and social learning; (2) How does collaborative land use planning contribute to social learning and does that learning support sustainable local and regional economies; (3) Increase awareness of sustainable and social and economic benefits of cross collaboration and the common ground initiatives; (4) Enhance capacity for cross-cultural collaboration, social learning and planning for sustainability.

Many developments and studies have taken place since inception of the Program. Today, the Common Ground partners feast the land each Spring and Fall and continue to provide first rate opportunity for the graduate students to continue to learn.

Council thanked the group for their presentation which concluded at 3:20 p.m.

Bicycle Routes Committee (3:45 p.m.)

The Kenora Bicycle Trails Committee is a subcommittee of the Kenora Urban Trails Committee and members include Councillor Sharon Smith, Northwestern Health Unit, OPP, LOWBIC, LOW Development Commission, Resource staff from City as well as recreation, competitive and commuter cyclists. The mission of the group is to establish a network of safe, signed and marked bicycle routes connecting all built up areas and key attractions of Kenora with each other and with major routes leading to the outlying areas. Where feasible, those routes will accommodate other means of self-transport such as roller blades, skateboards, wheelchairs and be suitable for use by all ages and skill levels of residents and visitors.

Positive outcomes to the group initiatives would obviously be the promotion of exercise and healthy lifestyles as well as the impact to the environmental reduction of energy consumption and emissions. Under economic development the trails would provide an affordable means of transportation and would increase the attractiveness of our community to the visitors and potential new residents. Bicycle trails are very appealing to visitors and residents alike as they provide a method to explore Kenora in a safe

manner. The committee would like to establish lanes on the paved shoulders from the west boundary of Keewatin to the round-about and from the east boundary of Kenora to the east tourist information centre. This would require route signage as well as painting on the paved shoulders. The group would then continue to identify a route through all of Kenora and seek sources of funding. The need for bicycle routes in Kenora is identified in the Official Plan, the Beaches, Parks & Trails study as well as the Economic Development plan. Kenora is a bicycle ready community with many wide shoulders on major routes, relatively low traffic flows and increasing bicycle traffic. The group is requesting that the City include the Bicycle Trails Committee in consulting process for future road work. Council thanked Mr. Dave Schwartz for his presentation which concluded at 4:00 p.m.

E. Reports:

Community & Protective Services

Councillor Drinkwalter, Chair, reviewed the Committee reports:-

1. Aerial Ladder Replacement

Recommendation:

That Council hereby approves the acquisition of a used Aerial Ladder as supplied by the Oakville Fire Department, with total costs for purchase, including any required retrofit and transportation to the City of Kenora, not to exceed the amount of \$80,000.00, net of impact of applicable taxes; and further

That Council hereby provides direction to staff to include this item in the City's 2011 Capital Budget, to be funded through the City's Fire Equipment Reserve.

Recommendation Approved.

HKasprick

2. Day Care Summer Student

Recommendation:

That Council approves the hiring of two (2) summer students for 2011 for The Castle of Learning and Discovery Children's Centre, with one student being hired for 10 weeks and the other being hired for 17 weeks.

Recommendation Approved.

HKasprick

3. Municipal Fire Protection Seminar - Kenora

Recommendation:

That Council of the City of Kenora hereby approves attendances at the "Essentials of Municipal Fire Protection-A Decision Makers' Guide Seminar" being hosted in Kenora on Wednesday, March 30, 2011.

Recommendation Approved.

HKasprick

4. LOW Museum Summer Student

Recommendation:

That Council of the City of Kenora approve the hiring of two summer students for the Lake of the Woods Museum for the months of May through August 2011; and

That the Museum Director be authorized to fill the respective positions and to establish the employment terms of reference in consultation with the Human Resources Manager according to Municipal Hiring Practices and Regulations; and further

That this approval is conditional upon the approval of the 2011 budget.

Recommendation Approved.

HKasprick

5. Ontario Association of Fire Chiefs – Board of Directors

Recommendation:

That Council of the City of Kenora hereby supports the O AFC’s Nominating Committee’s nomination for Warren Brinkman, Emergency Services Manager to let his name stand for re-election to the Ontario Association of Fire Chiefs 2011/2012 Board of Directors.

Recommendation Approved.

HKasprick

6. Safe Grad 2011

Recommendation:

That Council of the City of Kenora hereby supports the work of the Kenora Safe Grad Committee towards an all-inclusive, drug/alcohol free, safe celebration of graduation from high school; and further

That a grant in the amount of \$3000.00 be authorized for the use of the Kenora Recreation Centre for this purpose.

Recommendation Approved.

HKasprick

Corporate Services

Councillor McMillan, Chair, reviewed the Committee reports:-

1. K.D.S.B. Report from Councillor Roussin

There was no update provided as Councillor Roussin was not present.

2. Committee Appointments

Recommendation – Accessibility Committee:

That Council of the City of Kenora hereby appoints the following to the Accessibility Advisory Committee with a term to expire November 30, 2012:-

**Barbara Penner
Ron Brown**

Recommendation – Environmental Committee:

That as a result of Rosemary Robertson resigning from the Lake of the Woods District Property Owners’ Association (LOWDPOA) thereby creating a vacancy for this representation on the Environmental Advisory Committee (EAC); Council of the City of Kenora hereby appoints Rosemary Robertson to fill the final public-at-large vacancy on the EAC with a term to expire November 30, 2012.

Recommendation Approved.

HKasprick

3. Handi Transit Services By-law

Recommendation:

That Council give three readings to a by-law to provide for various municipal services to Kenora Handi Transit; and further

That By-law #123-2010 be hereby repealed.

Recommendation Approved (resolution & by-law).

HKasprick

4. Internal Audit Policy

Recommendation:

That Council hereby approves the Internal Audit Policy #AD-6-1; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

Recommendation Approved (resolution & by-law).

HKasprick

5. Provincial Offences Prosecution Policy

Recommendation:

That Council hereby approves the City of Kenora Provincial Offences Prosecution Policy #AD-5-1; and further

That Council give three readings to a by-law to amend the Comprehensive Policy Manual for this purpose.

Recommendation Approved (resolution & by-law).

HKasprick

6. Taxi By-law Amendment

Recommendation:

That further to consultation with the local taxi companies, Council hereby approves an increase to the Rates & Fares Schedule to Taxi By-law Number 88-2009, effective April 18, 2011; and further

That as required under Notice By-law Number 144-2007, public notice is hereby given that Council intends to give three readings to a by-law at its March 21 meeting to amend the Rates & Fares Schedule for this purpose.

Recommendation Approved (resolution & by-law).

HKasprick

7. Various Committee Minutes

Recommendation:

That Council hereby adopts the following Minutes from various City of Kenora Committees:

- February 8, 2011 – Kenora Urban Trails Committee
- February 14, 2011 – Committee of the Whole
- February 15, 2011 – Special Committee of the Whole
- February 15, 2011 – Property & Planning Committee
- February 15, 2011 – Community Policing Committee
- February 22, 2011 – Lake of the Woods Museum Board
- February 22, 2011 – Special Committee of the Whole
- March 7, 2011 – Budget Committee
- March 8, 2011 – Community Policing Committee

That Council hereby receives the following Minutes from other various Committees:

- December 15, 2010 – Kenora Public Library Board
- January 31, 2011 – District of Kenora Home for the Aged
- January 19, 2011 – Kenora Police Services Board; and further

That these Minutes be circulated and ordered filed.

Recommendation Approved.

HKasprick

8. Hydro Late Payment Settlement Update

Information Only – Councillor McMillan summarized that there are late payments that were charged over the past numerous years to all hydro customers in the Province that should not have been. It was identified that the excess funds would be returned to the United Way in Toronto, however, Dave Sinclair from Kenora Hydro has been in communication with them regarding the disbursement of funds to remain in Kenora. If this request is granted, the funds will be sent to the Kenora District Services Board directly for a low income energy program. Kenora Hydro and the City are hopeful the funds will remain in Kenora.

9. Common Ground Update

Information Only – Councillor McMillan identified and thanked the members of the CURA group and the members appointed to the group. An initial meeting was held in early February and plans are in place to have further meetings. Mayor Canfield will be meeting with Grand Chief Diane Kelly in the near future.

Economic Development

Councillor Smith, Chair, reviewed the Committee reports:-

1. LOW Discovery Centre Agreement with True North

Recommendation:

That Council hereby authorizes amending the end date of the current

contract with True North Storytelling Inc. from March 31, 2011 to June 30, 2011; and further

That the appropriate by-law be passed for this purpose.

Recommendation Approved (resolution & by-law).

HKasprick

2. KAR, LOWDC and Special Events

Recommendation:

That Council hereby formally approves the transfer of special events to the Lake of the Woods Development Commission (the Commission) effective 1 January 2011; and

That the Memorandum of Understanding between the City and the Commission be updated accordingly; and

That the appropriate by-law be passed for this purpose; and

That Council hereby authorizes City Administration to negotiate a service agreement with the Kenora Assembly of Resources (KAR) to 31 December 2012 to continue to provide social programming; and

That Council approves the appropriate by-law once a suitable service agreement has been negotiated; and

That the administration of the KAR services agreement be separated from the Commission and special events and be dealt with directly by City administration, independent of the Commission; and further

That Council create an Ad Hoc Committee to review the social programming services provided under the KAR contract with the intent of developing a long term plan for the provision of those services beyond the extended KAR service agreement, including a transition plan, with review and recommendations to be completed in 2011, and phase in to occur during 2012.

Recommendation Approved (resolution & by-law).

HKasprick

3. LOWDC – Snowmobile Resolution

Recommendation:

That the City of Kenora recognizes the need for an in-town snowmobile corridor for safe, universal access by local residents, visitors and tourists; and

That the City of Kenora wants to provide local residents with an in-town corridor for the purposes of local travel and social and recreational pleasure at no additional costs to those residents for the ability to access that corridor; and

That the City of Kenora recognizes the value in a marked trail through the

City with permission and liability protection for the trail, including private land owners; and

That there has been over the years a partnership between the City of Kenora and the Sunset Trail Riders that has included work on snowmobiling policy, storage of STR equipment in City of Kenora facilities, collaboration on trail development in the City and other matters; and

That the City of Kenora recognizes snowmobiling as a potential winter tourism activity which will support local businesses; and

That the City of Kenora is working with Sunset Trail Riders, the Ministry of Transportation and the Ontario Federation of Snowmobile Clubs (OFSC) on the development of Ontario snowmobile policy improvements including, potentially, a universal licensing system in Northwestern Ontario, as a long term solution to current challenges in Northwestern Ontario; and

That the City of Kenora and Sunset Trail Riders recognize that a local solution must be developed in the interim;

Therefore be it resolved that the City of Kenora and Sunset Trail Riders work together to find a safe, local, accessible solution for a snowmobile trail through the City of Kenora to benefit both local residents at no incremental cost those residents as well as winter tourism development for the 2011/2012 season; and further

Be It Resolved That the City of Kenora direct the Lake of the Woods Development Commission to facilitate the discussions.

This item is Tabled for further review.

Finance

Councillor Smith, Vice-Chair reviewed the Committee reports:-

1. Council Remuneration

Recommendation:

That Council receive the reports prepared by Charlotte Edie, Treasurer dated February 28, 2011 as required under Section 284 of The Municipal Act, 2001, as amended, setting out the Annual Statement of Remuneration and Expenditures for Members of Council in accordance with Remuneration By-law #60-2005.

Recommendation Approved.

2. BCF Extension Agreement

Recommendation:

Whereas the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs has allocated funds to the City of Kenora for the purpose of funding the Lake of the Woods Discovery Centre Project; and

HKasprick

Whereas the City of Kenora's request for an extension to October 31, 2011 has been approved to allow for an additional construction season to finish the project;

Now therefore, let it be resolved that authorization be given for the Corporation of the City of Kenora to enter into an extension agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs; and further

That the Mayor and Chief Administrative Officer be hereby authorized to execute the amended Contribution Agreement.

Amended Recommendation:

Whereas the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs has allocated funds to the City of Kenora for the purpose of funding the Lake of the Woods Discovery Centre Project; and

Whereas the City of Kenora's request for an extension to October 31, 2011 has been approved to allow for an additional construction season to finish the project;

Now therefore, let it be resolved that authorization be given for the Corporation of the City of Kenora to enter into an extension agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs; and further

That Council give three readings to a by-law for this purpose.

Amended Recommendation Approved (resolution & bylaw).

HKasprick

3. City Hall Summer Student Recommendation:

That Council hereby approves the hiring of a summer student to act as both relief cashier and perform parking ticket processing in the Finance & Administration department.

Recommendation Approved.

HKasprick

4. NOWC Curling Request Recommendation:

That Council hereby approves a donation of \$500 for Team Ficek to help offset costs related to attending the National Championships in Edmonton, Alberta in 2011.

Recommendation Approved.

HKasprick

5. ISF Extension Agreement

Recommendation:

Whereas the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs has allocated funds to the City of Kenora for the purpose of funding the Highway 17 Gateway Rehabilitation Project; and

Whereas the City of Kenora’s request for an extension to October 31, 2011 has been approved to allow for an additional construction season to finish the project;

Now therefore, let it be resolved that authorization be given for the Corporation of the City of Kenora to enter into an extension agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs; and further

That the Mayor and Chief Administrative Officer be hereby authorized to execute the amended Contribution Agreement.

Amended Recommendation:

Whereas the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs has allocated funds to the City of Kenora for the purpose of funding the Highway 17 Gateway Rehabilitation Project; and

Whereas the City of Kenora’s request for an extension to October 31, 2011 has been approved to allow for an additional construction season to finish the project;

Now therefore, let it be resolved that authorization be given for the Corporation of the City of Kenora to enter into an extension agreement with Her Majesty the Queen in Right of Ontario as represented by the Ministry of Energy and Infrastructure and the Ministry of Agriculture, Food and Rural Affairs; and further

That Council give three readings to a by-law for this purpose.

Amended Recommendation Approved (resolution & bylaw).

HKasprick

6. NAFN Hockey Tournament

Recommendation:

That Council of the City of Kenora hereby authorizes a grant in the amount of \$3,000 for the use of the Kenora Recreation Centre for the 22nd Annual North American First Nations Hockey Tournament held April 7-10, 2011.

Recommendation Approved.

HKasprick

Operations Committee

Councillor Drinkwater, Vice-Chair reviewed the Committee reports:-

1. 2011 Urban Street/Highway Line Marking Tender

Recommendation:

That the following tenders for the 2011 Urban Street and Highway Line Marking be received:

	Line Marking	Hourly Rate-Extra Work
Rite-Way Decorators Ltd	\$100,719.66 +HST	\$65.00 +HST
North-West Lines	\$ 87,495.00 +HST	\$70.00 +HST; and further

That the quotation submitted by North-West Lines, in the amount \$87,495.00 (plus HST) with an hourly rate of \$70.00 (plus HST) for extra work, be hereby accepted.

Recommendation Approved.

HKasprick

2. DTR Harbourfront Tent Tender

Recommendation:

That the following tenders for the Kenora Downtown Revitalization Contract 500 Waterfront Pavilion be received:

	Base Bid	Optional Mesh Sidewall	Optional Opaque Sidewall	
KMA Contracting Inc.	\$1,290,700.00+HST	\$ 90,100.00	\$ 94,500.00	
Birdair, Inc.	\$1,603,305.00+HST	\$245,500.00	\$295,000.00;	and further

That the tender submitted by KMA Contracting Inc., in the amount of the base bid of \$1,290,700 (plus HST) plus the optional opaque (solid) sidewall price of \$94,500.00 (plus HST) less a \$30,000.00 completion date extension credit, be accepted.

Recommendation Approved.

HKasprick

3. KC Refrigeration Lease Extension (Unit A)

Recommendation:

That Council of the Corporation of the City of Kenora give three readings to a by-law to authorize a lease extension of the agreement between the City of Kenora and KC Refrigeration as provided for in By-law Number 182-2009, for land described as Keewatin Public Works Garage Part 1, PLC126 Plan 23RR6726, 23R4158, Unit A.

This item is Tabled for further review.

4. KC Refrigeration Lease Extension (Unit C)

Recommendation:

That Council of the Corporation of the City of Kenora give three readings to a by-law to authorize a lease extension of the agreement between the City

of Kenora and K C Refrigeration as provided for in By-law Number 35-2010 for land described as Keewatin Public Works Garage Part 1, PLC126 Plan 23RR6726,23R4158; Unit C.

This item is Tabled for further review.

5. Keewatin Medical Clinic Lease

Recommendation:

That Council of the Corporation of the City of Kenora give three readings to a by-law to authorize a lease agreement between the City of Kenora and the Keewatin Medical Clinic for land described as location 904 Ottawa Street; and further

That the Mayor and Clerk be authorized to execute the agreement on behalf of the City of Kenora.

Recommendation Approved (resolution & by-law).

HKasprick

6. Kenora Water Summary 2010

Recommendation:

That Council of the City of Kenora hereby receives the 2010 Kenora Water System Summary Report as prepared by Warren Ortlieb, Water and Sewer Supervisor, for the period of January 1st, 2010 to December 31st, 2010.

Recommendation Approved.

HKasprick

7. Request for Surface Treatment

Recommendation:

That the following roads be approved for inclusion under the Ministry of Transportation Surface Treatment Program for the year 2011:

Location	Length	Application
Peterson Road-Variou Patches	2.0 km	Single
James Road-Easterly of Redditt Rd	3.0 km	Double

Recommendation Approved.

HKasprick

8. Summer Students Water Sewer/Solid Waste

Recommendation:

That Council of the City of Kenora approve the hiring of one (1) student for the Water & Sewer Department for a total of 16 weeks; and

That Council of the City of Kenora approve the hiring of two (2) students for the Solid Waste Department for 16 weeks each for a total of 32 weeks; and further

That all positions approved are conditional upon Council approval of the 2011 City Operational Budgets.

Recommendation Approved.

HKasprick

Other Business:

Reminder of March 21 4:00 p.m. presentation by Marc Wermager – Red Lake Regional Land Use Plan.

Councillor McMillan announced that Confederation College is calling for nominations for the Premier’s Awards for Alumni’s of Ontario’s Colleges of Applied Arts and Technology. The deadline for nominations is April 1st.

Councillor Smith advised the public that from 7:00-9:00 p.m. tonight there will be a Community Improvement Plan (CIP) Open House for the Abitibi properties.

Next Meeting:

- Monday, April 11, 2011.

The meeting closed at 4:35 p.m.